Client Pre-Screening Client Checklist

	What is your full name, phone number, and email address?
	What is the date and time of the event?
	How many guests do you expect to feed?
	Where is the event venue?
	Who is responsible for payment?
	What is the cake budget?
	What is the proposed cake idea?
	Does my estimated cost fall within your budget?
	Are you considering other bakeries?
	Are there any food allergies or preferences that I should know about?